



Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 33

Friday 26 July 2019

TRAFFIC ACT 2010(NI)
TEMPORARY CLOSURE OF ROAD FOR ROAD WORKS
CULVERTS 5 TO 8 – HARPERS ROAD TO CASCADE ROAD, CASCADE

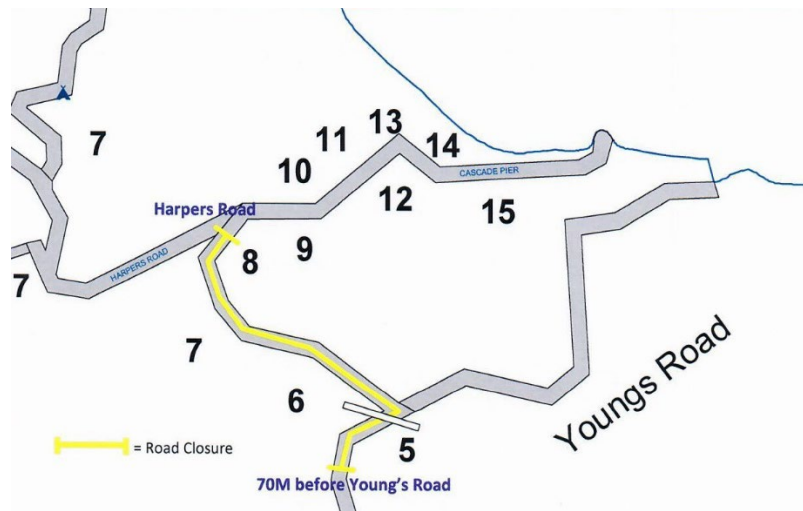
I, Phillip Wilson, Acting General Manager of Norfolk Island Regional Council, under section 50 of the *Traffic Act 2010* (NI), **close** that part or parts of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) for and during the period **6.00 am to 4.00 pm on and from Monday 30 July 2019 to 30 August 2019** as necessary for public safety purposes and as I am of the opinion it is necessary or desirable to do so in order to carry out repairs or maintenance of the road or other necessary work.

SCHEDULE

Part 1 – Part road closure: That part of the road from Harpers Road, Norfolk Island along Cascade Road to approximately 70 metres past the intersection of Cascade Road and Young’s Road relevant to works on Culverts 5, 6, 7 and 8 shown on the attached plan and maps with the start and end of the road works site to be as officially signposted by the Council or as directed by Council workers at the works site or as directed by police from time to time during the period which from time to time may be a closure of all of the road or a closure of only a part of the road or a closure of one or more carriageways of the road, as needed for the road works.

Part 2 - Exempted classes of vehicles –

- (a) Vehicles and plant authorised by the General Manager of the Norfolk Island Regional Council or delegate thereof for delivery of goods or services
- (b) Council vehicles and plant involved on official business
- (c) Police, ambulance, fire services and emergency vehicles on official business
- (d) Vehicles authorised by OIC Police or delegate thereof



Dated: 23 July 2019

PHILLIP WILSON
 ACTING CHIEF EXECUTIVE OFFICER AND GENERAL MANAGER

DISASTER AND EMERGENCY MANAGEMENT ACT 2001 (NI)
APPOINTMENT OF ONE OTHER PERSON TO THE EMERGENCY MANAGEMENT OF NORFOLK ISLAND COMMITTEE

I, Lotta Jackson, Chief Executive Officer and General Manager of the Norfolk Island Regional Council, under section 6(2)(e) of the *Disaster and Emergency Management Act 2001* (NI) (the Act) **re-appoint** the following person:

JOY WALKER

to be the **One Other Person** for the purposes of section 6(2)(e) of the Act to be appointed to the Emergency Management of Norfolk Island Committee; for the period from the date of publication of this instrument in the Gazette to 30 September 2019.

Dated: 16 July 2019

LOTTA JACKSON
 CHIEF EXECUTIVE OFFICER

COMPANIES ACT 1985 (NI)

NOTICE OF PROPOSAL UNDER SUBSECTION 561(2) TO CANCEL REGISTRATION OF A COMPANY

I, Allen Bataille, Registrar of Companies, having previously notified the company in the Schedule under section 561(1) of the *Companies Act 1985* (NI), by letter on 14 June 2019 of a proposal to cancel the registration of the company, hereby give notice under subsection 561(2) of the Act that the company specified in the attached Schedule, unless cause is shown to the contrary, at the expiration of 3 months from the gazettal of this notice, will have their registration cancelled and the company will be dissolved.

SCHEDULE

Norfolk Adventures Pty Ltd

Dated: 23 July 2019

ALLEN BATAILLE
REGISTRAR OF COMPANIES

COMPANIES ACT 1985 (NI)

NOTICE OF PROPOSAL UNDER SUBSECTION 595(2) TO CANCEL REGISTRATION OF A COMPANY

I, Allen Bataille, Registrar of Companies, having previously notified the company in the Schedule under section 595(1) of the *Companies Act 1985* (NI), by letter on 4 April 2019 of a proposal to cancel the registration of the company, hereby give notice under subsection 595(2) of the Act that the company specified in the attached Schedule, unless cause is shown to the contrary, at the expiration of 3 months from the gazettal of this notice, will have their registration cancelled and the company will be dissolved.

SCHEDULE

P R N NORFOLK PTY LTD

Dated: 22 July 2019

ALLEN BATAILLE
REGISTRAR OF COMPANIES

ASSOCIATIONS INCORPORATION ACT 2005 (NI)
NOTICE OF RESOLUTION SECTION 27(2)

Under Section 27(2) of the *Associations Incorporation Act 2005* (NI) and in the matter of the Cat Welfare and Wildlife Protection Association of Norfolk Island Inc – Notice is hereby given that at the General Meeting of 8 July 2019 the resolution set out below was duly passed.

1. To transfer all of the assets to the Norfolk Island Flora and Fauna Society Inc
2. That the Association commences winding up

This notice has been approved by the Registrar of Associations.

Dated: 23 July 2019

MARG CHRISTIAN
PRESIDENT

PLANNING ACT 2002 (NI) – SUBSECTION 43(1) NOTICE
DEVELOPMENT APPLICATION

1. Development Application No.: DA 14/2019

Applicant: T Grube
PO Box 96, NORFOLK ISLAND 2899
Location: Portion(s) Lot: 40 Sec: 14 Por: 39m Sh: 40, 105 Taylors Road
Proposed Development: Signage: *Animated Pole or Freestanding Advertising Structure*
Zone: Business
Category: Permissible (with consent)

Public Exhibition

This Development Application may be inspected, during business hours, at the Planning Office at the Norfolk Island Regional Council, New Military Barracks, Kingston.

Submission

Any person may, during the period between Monday 29 July 2019 and Monday 12 August 2019, make written submissions to the General Manager about this Development Application. All submissions must state the relevant Development Application number. All submissions must be signed by at least one person making the submission. If a submission objects to the proposed development, the grounds for objections must be specified in the submission.

Reviewable decisions

Decisions made on this Development Application under the *Planning Act 2002* (NI) are reviewable decisions within the meaning of subsection 78(1) of the Act.

Dated: 19 July 2019

JODIE BROWN
SENIOR STRATEGIC PLANNER

TRAFFIC ACT 2010 (NI)

NORFOLK ISLAND DRIVERS LICENCES / TRANSFERS OF DRIVING LICENSES FROM OTHER JURISDICTIONS

Following a review of the current arrangements concerning applications for a transfer of a drivers licence from another jurisdiction to a Norfolk Island drivers licence, it is hereby advised that applications will now be processed as follows -

1. Holders of a current drivers licence will be required to have their licence cleared by the respective issuing authority (which may be submitted online) prior to the application for a Norfolk Island licence being made to the Registry Office. Any such report must not be more than two weeks old when presented to the Registry Office.
2. For the purpose of having an application processed it will be necessary for the applicant to provide official photographic evidence as to their identity.
3. All refusals of renewal of driving license, all disqualifications of driving license, all cancellations of license, all suspensions (permanent or temporary) of their driving license anywhere in the world must be disclosed. The Registrar will revoke any Norfolk Island license previously issued where incorrect or misleading information is later found to have been provided including where no full disclosure has been made.

For information, the *Traffic Act 2010* (NI) provides that for the purposes of the Act, a licence ceases to be a recognised licence when the holder of the licence has been ordinarily resident in Norfolk Island for a period of 3 months. The above is to ensure that no applications are received from persons whose license or entitlement to drive a motor vehicle of any kind has been disqualified, cancelled, suspended or expired

Dated: 17 July 2019

ALLEN BATAILLE
REGISTRAR OF MOTOR VEHICLES

PROVISION OF SATELLITE BANDWIDTH SERVICES
EXPRESSIONS OF INTEREST 16/19

The Norfolk Island Regional Council is seeking **Expressions of Interest** from organisations that are suitably qualified in providing commercial satellite bandwidth in the Pacific Region for use on Norfolk Island for Norfolk Telecom.

Please refer to Tenderlink (link below) for full details and to download the EOI documents.

Please note the following when responding:

- EOI to be marked:** NIRC Satellite Bandwidth Services EOI 16/19
- Closing date:** Monday 12 August 2019 at 4:00pm UTC + 11:00
- Submissions:** Submissions must be submitted electronically to the Electronic EOI box at www.tenderlink.com/norfolk before the deadline.
- Enquiries:** All enquiries relating to the EOI must be submitted in writing on the FORUM at www.tenderlink.com/norfolk via the EOI notice.

Dated: 17 July 2019

LOTTA JACKSON
GENERAL MANAGER

NORFOLK ISLAND REGIONAL COUNCIL CLEANING CONTRACTS
REQUEST FOR QUOTE 14/19

The Norfolk Island Regional Council is seeking **quotes** for the cleaning of the following Norfolk Island Regional Council occupied premises:

1. New Military Barracks
2. Airport Terminal and Compound
3. Bi-Centennial Centre
4. Electricity Shed Ben Christian Drive
5. Emergency Services Centre – Fire Station
6. Legal and Workers Compensation Offices
7. Liquor Bond Retail Store and Warehouse
8. Norfolk Island Research Centre No.9 Quality Row
9. Records Section
10. Telecom Communications Centre
11. Visitor Information Centre
12. Munna's KAVHA

Additional information relating to quote guidelines, cleaning specifications, and quote application form can be found on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi.

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Regional Council Cleaning Contract RFQ 14/19
- Closing date:** Monday 29 July 2019 at 4:00pm AEST
- Submissions:** Quotes can be placed in the Tenders Box in the Registry Office, Council Offices, Kingston; or submitted by email to regionalcouncil@nirc.gov.nf
- Contact Person:** Alistair Innes-Walker
E: alistair.innes-walker@nirc.gov.nf
P: (+6723) 54002

Addendum Notification for the NIRC Cleaning Contract RFQ 14/19

The following specification has been added to the **NIRC Cleaning Contract Guidelines and Scope of Work Part C Scope of Work 3. Cleaning Specifications.**

- Consumables: All consumables, such as toilet paper, paper rolls, and hand soap shall be provided at the contractor's expense.

An amended copy of the Guidelines and Scope of Work is available on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi

Dated: 5 July 2019

BRUCE TAYLOR
GROUP MANAGER SERVICES

ENERGY ECONOMIST CONSULTANT
REQUEST FOR QUOTE 13/19

The Norfolk Island Regional Council is seeking **quotes** from an Energy Economist to determine and document the financial impacts of engineering solutions designed to increase the renewable energy contribution to the Norfolk Island electricity supply.

The project will include an analysis of the following key areas: Solar PV yield of the proposed centralised solar PV system, optimal size of BESS system's capacity, energy configuration, potential operating modes, operational profile of diesel plant within the new hybrid system, quantification of expected diesel fuel cost savings, analysis of tariff structure and the impact of third-party funding possibilities.

Information relating to quote guidelines and scope of work can be found either on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi or from Council's tendering portal at www.tenderlink.com/norfolk/

All enquiries relating to the quote documentation must be submitted via the online FORUM at www.tenderlink.com/norfolk/ via the quote notice. Requests for confidential documents referred to in the quote documents should be directed to the nominated contact person.

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Energy Economist Consultant RFQ 13/19
- Closing date:** Monday 29 July 2019 at 11:00am AEST
- Submissions:** Quotes can be placed in:
1. the Tenders Box in the Registry Office, Council Offices, Kingston, or
 2. via the Tenderlink electronic tender box at www.tenderlink.com/norfolk/. Respondents to Tenderlink will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.
- Contact Person:** Alistair Innes-Walker
E: alistair.innes-walker@nirc.gov.nf
P: (+6723) 54002

Dated: 21 June 2019

BRUCE TAYLOR
GROUP MANAGER SERVICES

FREIGHT HANDLING LOGISTICS (SUPPLY OF SELF-PROPELLED BARGE)
REQUEST FOR TENDER SPT781920NIRC (15/19)

Regional Procurement, on behalf of the Norfolk Island Regional Council, is calling for the above Tender.

Please refer to TenderLink for full details and to download the Tender documents for a non-refundable fee of \$50.00.

- Closing date:** 10:00am, Tuesday 13 August 2019
- Information and submissions:** via Tenderlink: www.tenderlink.com/regionalprocurement
- Contact person:** For general enquiries ONLY – Mark Kentish on (02) 4978 4017 or Support Services on (02) 4978 4046.

Dated: 19 July 2019

MURRAY THOMPSON
MANAGER PLANNING & ENVIRONMENT

NORFOLK ISLAND AIRPORT MASTER PLAN
REQUEST FOR TENDER 11/19

The Norfolk Island Regional Council seeks to appoint a suitably qualified and experienced consultant who has demonstrated experience in the delivery of quality outcomes in Master Planning and the design of major regional airports with an understanding of the remoteness and uniqueness of Norfolk Island for an Airport Master Plan.

Forms and Lodgement

REGISTRATION: Documents can be downloaded from Council's tendering portal at www.tenderlink.com/norfolk. Documents are divided into two categories: "Tender Information" and "Returnables".

"Tender Information" refers to the documents and conditions that outline the requirements of the tender and associated contract.

"Returnables" refers to the documents that must be completed as outlined in the Instructions for Tender Submissions below.

ENQUIRIES: All enquiries relating to the proposed contract must be submitted in writing on the FORUM at www.tenderlink.com/norfolk/ via the tender notice.

SUBMISSIONS: Completed responses must be submitted via the electronic tender box (see option below). Respondents will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission, or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.

Complete tenders (i.e. containing all completed schedules, documents, information and details required) shall be considered ONLY if received as specified below.

(a) Tender must be submitted electronically to the Electronic Tender box at www.tenderlink.com/norfolk before the deadline for the close of tender. The submission MUST BE COMPLETE as described in this Invitation to Tender,

(b) Alternately, a hard copy may be lodged into the Tender Box located at the address shown in the Invitation to Tender document. This hard copy must be enclosed in a sealed envelope or package.

CLOSING DATE AND TIME: Tenders close at 10:00 am AEST on 07 August 2019 and submissions must be fully received by this time. The Norfolk Island Regional Council is not bound to accept the lowest priced tender or all or any part of a tender and reserves the right to conduct the Request for Tender process and select the successful respondent(s) as it sees fit. The Norfolk Island Regional Council staff are unable to respond to verbal enquiries in relation to the proposal. Late, verbal or emailed proposals will not be accepted.

Dated: 21 June 2019

BRUCE TAYLOR
MANAGER GROUP SERVICES

COMMUNITY GRANTS PROGRAM

Applications are invited under the 2019-2020 round of the Community Strategic Plan Grant program offered by the Norfolk Island Regional Council. (Excludes the Tertiary Education Bursary which will open in January 2020).

Application closing date: 19 August 2019 at 4:00pm

Information and submissions: www.norfolkisland.gov.nf/council/grants-program

Contact Officer – Anita French, Grants Officer, +6723 22001 Ext. 103 or anita.french@nirc.gov.nf

Dated: 12 July 2019

LOTTA JACKSON
GENERAL MANAGER

PART TIME POSITION VACANT

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201920-03 – (New position)

Administrative Officer – KAVHA (1131) (22.5 hours per week) - \$28,886.25 (pro rata) per annum

The main purpose of this role is to provide effective and efficient administrative support to the Team Leader KAVHA and to manage the up keep of records and reports related to KAVHA.

Enquiry Contact Officer - James Quintal - phone +6723 53100 or email james.quintal@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity (EEO). If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 12 August 2019.**

Dated: 26 July 2019

PHILLIP WILSON
ACTING GENERAL MANAGER

FULL TIME POSITION VACANT

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201920-02 – New position – adopted by Council in June 2019

Governance Officer (1130) - \$58,264.17 per annum

Manage Council's governance framework and appropriate systems of corporate governance effectively to ensure Council's statutory compliance activities are met as well as manage Council's policy procedures registers. Advise on legislative changes and governance and assist with the integrated planning and reporting framework.

Enquiry Contact Officer – Joy Walker - phone +6723 22001, ext. 5 or email joy.walker@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 12 August 2019.**

Dated: 16 July 2019

LOTTA JACKSON
GENERAL MANAGER

FULL TIME POSITION VACANT (10 MONTHS CONTRACT)

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies is available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201920-01 – New position (10 months contract (30 June 2020) with potential for a further 12 months, pending funding)

Field Officer – Argentine Ant Eradication (1129) - \$54,890.70 per annum

The purpose of this role is to lead the successful implementation of the Argentine Ant Eradication Program according to the Argentine Ant Eradication Strategy Norfolk Island and regular Work Plans developed by the CSIRO.

Enquiry Contact Officer – James Castles - phone +6723 22609 or email jim.castles@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 29 July 2019.**

Dated: 12 July 2019

LOTTA JACKSON
GENERAL MANAGER
